

CANADIAN PARENTS FOR FRENCH BC-Yukon Branch

MINUTES OF A CONFERENCE CALL OF THE BC- YUKON BRANCH BOARD OF DIRECTORS - CANADIAN PARENTS FOR FRENCH

PRESENT: Debra Pool, Victoria V, Patti Holm, Daphne Lu, Khue-Tu Nguyen, Diane Tijman, Glyn Lewis - ED

ABSENT:

GUEST: none

Items	Discussion	Decision	Completed	Actions
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order 7h05 pm 			
2. Adoption of the agenda/approval of minutes	<ul style="list-style-type: none"> Consensus approval of agenda Feb.3, 2013 minutes approved 			
3. ED report	<ul style="list-style-type: none"> New hiring for the CPF BC-Yukon Office - a part time newsletter coordinator and part time office support person. The Board posed questions about the budget categories to cover these two positions (covered by one person), ie newsletter as a contractor, office support as a fixed term agreement. An employment lawyer, often used by CPF, was consulted on both positions. The same lawyer was consulted on other aspects of employment contracts for other employees to determine if changes need to be made for future contracts. Executive Director has participated in various other meetings and tasks with partners. Interest in developing FSL youth chapters Request from the French Consulate for CPF to support DELF; CPF request for more support for Concours from the Consulate. This connection could provide more sponsorship opportunities from French companies. Discussion about the membership project. The Board believes that CPF National needs to look at membership decline and its implications. National CPF magazine is coming later in 2013. Need an updated cost-benefit analysis of keeping our quarterly BC-Yukon newsletter. The President's opinion is that this will further decrease our memberships. Request for HR Policy review, specifically employee definitions and banked hours related to office closures. HR Policy is in Dropbox under Board only documents, Bylaws, etc. 			<p>ED will pursue partner work with youth chapters. Continue consultation with French Consulate on collaborative projects.</p> <p>Plan review of HR policy.</p>
4. Kelowna Regional Conference	<ul style="list-style-type: none"> A good success Thank you to CPF staff for implementing the three successful and well received regional conferences. 			

5. President's report	<ul style="list-style-type: none"> • Waiting for more info from CPF President about the future National conference in BC • President and Vice President will attend the late May BCSTA conference. 			
6. Finance	First quarter report will be available soon			
7. Concours	<p>Need more judges Registrations are coming in. Special Projects Officer is very busy preparing for Concours and finds she is unable to respond to emails. ED will follow up on changing the email response. Ensure that Rita Parikh, CPF National BC-Yukon Board Liasion, knows Senator Chaput is attending and someone from National must attend.</p>			
8. Report from INCAMERA	<ul style="list-style-type: none"> • • Increase CPF BC-Yukon mileage to 50 cents per kilometer. • Proposed Ad Hoc Personnel Policy Committee to meet during the summer • Nominations information for Board positions - looking for a Yukon member • Ensure payroll is contracted out for approximately \$35 to \$40 per month. 	MSC Daphne, Patti		
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	Meeting Adjourned @ 9h25 p.m.			
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Schedule

Board meetings

Regional Conference

May 31 to June 2 in Kelowna with Board meeting

Concours May 4

Conference calls @ 7h00 pm

April 21 4h pm, June 4 7h pm

Board 2012-2013

President: Debra Pool

Vice-President/Treasurer: Victoria Vaseleniuck

Secretary: Patti Holm

Director: Daphne Lu

Director: Khue-Tu Nguyen

Director: Diane Tijman

Committees 2012-2013

Finance Chair/Treasurer: Victoria Vaseleniuck

Nominations Chair: Patti Holm

Bouquet de Merci Chair: Daphne Lu

Awards Chair: Diane Tijman

Member of Finance: Khue-Tu Nguyen

Member of Nominations: Daphne Lu

Member of Bouquet de Merci : Khue-Tu Nguyen

Member of Awards: Patti Holm

Ex-officio on all committees: Debra Pool