

CPF BC and Yukon
Office of the Secretary
Conference Call Minutes – Regular and INCAMERA
05 December 2011

In attendance

Board

Glyn Lewis

President: Debra Pool

Vice-President: Victoria Vaseleniuck

Secretary: Patti Holm

Director: Diane Billingsley

Director: Patricia Murray

Director: Daphne Lu

Meeting Called to Order 8:05 p.m.

Review and Approval of Agenda with the addition of training

Consensus approval

Review and Approval of Regular meeting minutes of Nov. 6

MSC Debra, Daphne

ED Report

- Nov. 2011 AGM/Conference - brief report re: participant's feedback on the conference
- Senate appearance possible in Feb. dates coordinated with an FSL post-secondary forum at University of Ottawa
- Provincial French Advisory Committee (originally requested by CPF BC-Yukon) transitioned into the Coalition for French Opportunities: stakeholders met, Glyn attended, by-laws developed
- CH response to Pan-Canadian project was negative.
 - For other sources of funding, Glyn has spoken to Banque National; they may support up to \$100,000.
 - May be able to access some funds from former CPF Québec.
 - Branches may be able to jointly support.
 - May re-submit with revisions
- Responses received from partners: Interim CH report and MoE funding requests re: unspent grant funds.
- Glyn asked and the DELF Researcher is not willing to research in Yukon.

President's Report

No Council of Presidents' meetings have taken place recently.

Amanda Moore, PEI President, will sit on the National nominating committee.

Vice President's Report

Many financial items to consider for the 4th quarter.

Finance committee planning a face to face meeting in Jan. 2012.

Approve CH CPF budget for 2012.

MSC Victoria, Daphne

Regional Conference – 2012

Feb. is a tight timeline but a one day event where people do not stay overnight could still be possible.

Discussion of a new date focused on March 3.

Glyn and staff will do a needs assessment of island chapters and determine conference theme, workshops, etc.

Board and Staff Training

2011 December 05 Minutes

- Topics of interest: roles of board members on nonprofit boards; working with an advisory board, human resources
- Possible providers: Justice Institute (more expensive, 2 or 3 day courses, skill building, less focused specifically to nonprofit boards); Volunteer Training Group (inexpensive or free, shorter duration, more focused on nonprofit boards)
- Tabled until Jan. meeting
- *Board is asked to review the information emailed out during Nov. by Patti and Diane and come prepared to make a decision in Jan.

November and December Action Items

Reviewed list and determined what still needs to be done

Yukon topics

Yukon presentation re Yukon school system at our Jan. Board meeting – Diane
 FI proclamation in Yukon – Diane, Glyn to work on this for 2013

The next Board meeting will be a conference call on Jan. 10 at 7h pm.

Adjourned at 10:47 p.m, Dec. 5, 2011.

Board Schedule

Jan meeting/Finance	Jan. 21-22 weekend, staff reports on Jan. 20 after building the budget, Diane's presentation on Yukon school system for Board and staff
March meeting related to monitoring Strategic Plan	By March 31 a clear update from staff on what progress has been made on points of the Strategic Plan and relating the plan more to Yukon
Vancouver Island regional conference (planned for later in Feb. or early March 2012)	Tentatively March 3,4 in Nanaimo Some Board members will attend for visibility.
Finance/Building the budget	Jan. 20
Conference calls @ 7h00 pm	Jan. 10, Feb. 7, Mar. 6, Apr. 3, May 1, June 5, July 3, Aug. 7
Concours	May 5

Board 2011-2012

President: Debra Pool
 Vice-President/Treasurer: Victoria Vaseleniuck
 Secretary: Patti Holm
 Director: Patricia Murray
 Director: Diane Billingsley
 Director: Daphne Lu

Committees

Ex-officio all committees, Member of Nominations Committee
 Chair of Finance Committee
 Chair of Awards Committee
 Chair of Bouquet de merci, Member of Finance Committee
 Chair of Nominations Committee
 Member of two committees: Awards and Bouquet de merci

Committees 2011-2012

Finance Chair/Treasurer: Victoria Vaseleniuck
 Nominations Chair: Diane Billingsley
 Bouquet de Merci Chair : Patricia Murray
 Awards Chair : Patti Holm

Member of Finance: Patricia Murray
 Member of Nominations: Debra Pool
 Member of Bouquet de Merci : Daphne Lu
 Member of Awards: Daphne Lu