

CPF BC and Yukon
Conference Call Meeting
Regular Minutes
July 27th, 2010

Attendance

Board

Secretary: Brittany Harris
Director: Sabine Schweiger
Director: Marcela Navarro
President: Debra Pool
Vice-President: Victoria Vaseleniuk

Staff

ED: Robert Rothern

Call meeting to order 7:32pm

Review and Approve Agenda

Robert has 1 item to add
Presidents Report to be left off this meeting
Award Committee
MSC Debra/Marcela To accept the agenda with additions

Review and Approve June Minutes

Small typo Sabine will send

ED Report

See Attached Report

Rencontre: Francophone Society of Victoria will be submitting a proposal to hold a Rencontre in October. Because the agreement took so long to sign, socio-cultural grant money has been under spent as a result the province will let us carry over this year's socio-cultural funds into next year. The government appears to be happy with what we are trying to do to rencontre and expects that it will take us two years to decentralize the program.

Total core funding has been approved at just over 300,000. We have verbally committed to the government that the extra funds will be used to support the Outreach Officer's Contract.

The National president of CPF has let the EDs know that they (branch presidents and other participants) shall not have an opportunity to read the draft of the Business Review before it is sent to the strategic planning and implementation committee. After reading and discussion the draft the committee will then send its recommendations to the National Board for discussion and implementation. This has caused a great deal of distress amongst EDs as there is a feeling that this process may result in misrepresentation and misdirection.

The ED would like the board to approve his vacation time, which would directly follow the AGM. The ED would be back by October 24th at the latest.

Annual Report/Newsletter

Combining the fall newsletter with the annual report, would reduce costs and ensure that all of the membership is up to date on AGM and society information. However, it does mean that the annual report itself is limited to six pages and that the annual report articles must be submitted earlier. The board will try to put as much of the annual report as possible in the fall newsletter. Whatever is lacking will go in a finalized AGM report. This means that the fall newsletter will be a hybrid between a regular newsletter and an annual report.

Finance Report

See attached Report

A corporate rate for the coast hotels has been extended to us. There are no financial commitments to the hotel on our part, but it can be presented as a membership benefit. Board meetings or AGMs do not necessarily have to be held at a coast hotel, but they have made a proposal to us to hold our AGM with them. The rates that they offer are \$124/room for either their Denman or Downtown location, both of which have adequately sized conference rooms for our AGM. The Board directs Robert to explore the coast hotels option, to look for a revised proposal, and to look at the cost of food and conference rooms

MSC Sabine/Victoria With no financial implications or obligations we move to accept the coast capital corporate rate for our membership.

We will save the discussion of our overtime policy review for our face to face meeting. (Note we have since chosen to save this discussion for a conference call but this was not discussed during the meeting)

The auditor has billed us for more than was in their original bid. Their request for more money is within their contract, and we should keep in mind that even at \$4750 we are still paying considerably less than what we paid last year. As per our contract, he does need to justify why the pay increase was necessary. Robert will forward on any correspondence.

We may need to increase our per diem for hotels in Vancouver in light of HST, but such an increase can be discussed later when we have a better idea of how HST will affect hotel costs.

First quarter has been received from Susan and the finance committee will need to set up a meeting to discuss it.

Bouquet de Merci Report

See attached Report

Marcella will be contacting the nominator as soon as possible so she can encourage Carol (the recipient) to come to our AGM in Ottawa.

MSC Marcela/Victoria Motion to approve Carol Brown as the 2010 Bouquet de Merci Recipient.

Nominations Committee Report

MSC Brittany/Victoria To approve the Nominations Committee Report

Bylaws/Personnel Policy

We were unable to find our notes concerning the changes that were made to the new draft Bylaws and Personnel Policy during the last face to face meeting. The second draft Robin submitted did include many of our recommended changes but there were a few things that were not addressed. Victoria recommends that we have a second conference call on July 29th, 2010 at 7:30pm to discuss the by laws.

Awards Committee Report

See report

There were only two applications received by the deadline. We had some follow up questions which were addressed. Both candidates were highly recommended, and will contribute to the community of French teachers.

The Committee recommends that we change wording of the award application and website to note that up to 2 \$2000 will be awarded out annually. The board agrees with this recommendation

Recommendations were also made in the report to ensure that responsibility for the award is equitably and consistently divided between the staff and the board.

MSC Sabine/Brittany That 2010 Award be presented to Melissa Jane Lee and Marlee St. Pierre, \$2,000 per Award.

The office should short send a letter to the recipients to let them know that they have been accepted for the award.

Currently the award is in good financial standing.

Meeting with Britta

Meeting set for September 17th, at 12:00pm, lunch will be provided and the meeting will be held in the board room of the United Kingdom Building. It is likely that she will have time to meet with us for two hours.

Draft Agenda:

- Federal Government French Funding Grants: How well is the government monitoring federal money? How will federal funding and reporting shift if the districts change?
- Future of the Ministry of Education: How will the ministry, and bureaucracy be changed in light of the large changes to the education system that are being made?
- Revised Curriculum for French Immersion
- Presentation from Britta? (Robert will follow up on this)

AGM

National has set aside time and a room for a BC Yukon AGM. Possible There are three possible times available option1: BC Yukon Breakfast and AGM option 2: Thursday Night (which means missing the reception) option3: Friday Afternoon (and skipping tour). The suggestion from the board is to use Thursday afternoon for networking and have the AGM proper over breakfast, however we will need to be out of the breakfast room by 11:30 though it appears to be free again 1:30. Staff will explore networking options. We may be able to use the 7:30-8:30 breakfast to have Glyn speak to bylaws and then move into the AGM from there.

Robert will be sending us the revised and updated AGM agenda and package.

June & New Action Items

Revised

Meeting Adjourned 9:30