

CPF BC and Yukon
Conference Call Meeting
Regular Minutes
June 8th, 2010

Attendance

Board

Secretary: Brittany Harris
Director: Sabine Schweiger
Director: Marcela Navarro
President: Debra Pool

Staff

ED: Robert Rothern

Regrets

Vice-President: Victoria Vaseleniuk

Call Meeting to Order 7:35

Approval of Agenda

Approval of Minutes

May 1st-2nd face to face meeting minutes were accepted.

ED's Report

Much of the ED's time has been occupied in preparing the CPF Network Action Plan. One positive result of this process is that it has brought the branch ED's together we have a much more streamlined vision of the organization resulting in fewer conflicts. The Action Plan that is currently being developed will feature heavily in the organizations business review. This review may make recommendations that would result in the significant restructuring of CPF. For this reason the ED stresses that branch presidents and boards need to be very vocal throughout this process and must seek to influence the national board's decision to undertake recommendations. Presidents of the branches will have the opportunity to read the draft business review report. The final report will be read at the AGM and the recommendations will be carried out in the coming year.

The board has agreed that Robert should seek ministry funding to promote intensive French should he find that he is comfortable with promoting the program, that he is comfortable with the

proposal, and that there appears to be enough resources and teachers available to ensure program quality and expansion. It is hoped that this funding will provide the organization with a way to increase our outreach, and travel capacity as well as allow us to simultaneously promote all other French programs.

Robert will send the board Glyn's exit interview, however in summary he thinks very highly of the organization, though he is concerned with a high level of fatigue at the chapter level. His suggestions on this issue have been included on the membership proposal.

The board appreciated the summary of the AGM evaluation forms that the office assistant prepared.

Victoria will follow up with Robert on the board's response to maintaining a four day summer schedule.

The finance committee will discuss the retained earnings recommendations brought forward by the staff, and will then make a recommendation to the board regarding how they should be spent.

Finance

See attached report.

There were no questions at this time for the finance committee.

Nominations Committee

Tina had to step down. However, we have had 3 adult applicants, and 2 youth applicants. We are currently in the midst of interviewing all applicants.

Awards

Sabine has received 2 nominations, Dimitry had several other inquiries but we have only received the two nominations. The committee will be making a decision shortly via e-mail.

Bylaw Review

Sabine will set up a meeting with Robert regarding the bylaw review.

Past Action Item Review

Action Items were reviewed.

Hiring a CSOO

Robert's inclination is to post the hire immediately but set the start date for August. This would still give us enough time to repost the position again in August or early September should we not

find anyone or the hired individual finds a better position. The board agreed that posting the position at this time seemed prudent and leave the posting to Robert. After reviewing the job description, we agree that it describes the staff position we want filled. The board has agreed to Robert's hiring proposal. As such the new CSOO will be hired on as a 7.5 month contract worker who will work partly or primarily from home with the option of making them a staff person (with benefits) after a year. Robert believes that we can have a two week deadline with interviews to be conducted at the end of June. We will have to consider which board member will sit on the hiring committee and get back to Robert.

The board determined that Brittany will sit on the hiring committee so long as Victoria is not interested. Brittany will contact Victoria to solicit her interest.

Ministry Meeting

We would like to extend an invitation to Britta to visit with us on the afternoon of September 17. Robert will pass this along,

Review of New Action Items

Action items were reviewed

We will meet again on July 27 at 7:30.