

CPF BC-Yukon Branch Board Meeting

Face to face meeting May 31, 2014
Ocean Promenade Hotel,
15611 Marine Drive, White Rock

1. Call to Order at 9:07AM

Board members Present: Patti Holm, Diane Tijman, Greer Cummings, Daphne Lu, Rebecca Beuschel.
Staff present: Glyn Lewis, Ben Wong, Kirsty Peterson, Alicia Rooney.

2. Staff Reports: Each staff member reported on recent activities.

Membership has increased by 2.95% since February.

CRU open rate is about 40%. Industry standard is between 25-30%

Investigating methods to ease chapter reporting.

Branch received good exposure with Concours and O Canada!

50 Socio Cultural Grants were approved in the Fall. Waiting for final tally re completion.

3. Discussion re Concours:

Is there any appetite to change the model?

14 confirmed judges withdrew this year for various reasons.

Suggestion to make use of strategic partners to secure judges.

In the post event analysis Branch will concentrate on ideas for 1) judge recruitment,

2) compensation/honorarium, 3) number of participants.

Discussion on Regional Conference: Rotating locations - June 2015 – Prince George or Williams Lake?
2016 – Vancouver Island.

Break for lunch. (Kirsty and Alicia left the meeting following lunch)

4. Review and approve agenda: MSC Diane/Daphne

5. Finance overview and report: Greer and Ben presented financial information.

2013 May 31-June 2 minutes need to be amended. "With respect to the expenses related to execution of Regional Conferences a) Kelowna (\$13,164.65) and b) Metro Vancouver (\$3,879.58) in fiscal 2013-2014, be it resolved to debit the restricted fund balance in the amount of \$17,044.23 restricted funds to credit operational fund in fiscal 2013-2014" MSC Greer/Diane

6. Corporate and Individual Donations: table discussion to September meeting.

7. Board conferencing options: Diane will investigate options as there are many pros and cons. 1800 is expensive. Google has issues with confidentiality/privacy. Illuminate is free but can be awkward. Learn Now BC has a platform for conference calls.

8. AGM Planning: Discussed the logistics of hosting the Branch AGM in Ottawa (as CPF BC & YK has done in the past) but also having some kind of link in real time back to BC. CPF National by-laws have changed necessitating a need to research bylaws and options.

Glyn, Diane & Patti will work on by-laws on June 30 & provide an update at July 2 conference call. Other Board members are requested to review and make revisions or comments to the By-laws Google document

9. Update on advocacy/media, governments and school districts: tabled discussion until Sunday.

10. Committee Tasks:

Nominations committee has received 2 youth applications.

Motion: "Be it resolved to extend the deadline for nominations from May 31st 2014 to June 15 2014" MSC Greer/Patti

Bouquet de merci: June 30 deadline. No nominations received to date.

Teacher Award: 2 applicants. Committee work is in process.

Policies: continue work at June 1 Board meeting.

Motion: "Be it resolved to implement a policy committee of 2 directors and that wherever possible the Board of Directors will review and revise policies at each face to face meeting" MSC Greer/Diane

Motion: "Be it resolved Diane and Daphne are the current members of the policy review committee" MSC Greer/Rebecca

11. Ideas for Legal Counsel: Tabled

12. Planning for future board meetings: July teleconference, September (13 & 14) face to face.

Meeting continued Sunday June 01, 2014 at 9.22am

13. Minutes from April 15, 2014 Teleconference call. Motion to approve minutes as circulated
MSC Patti/Greer

14. Policies review: Group worked through Policies Manual.

LUNCH

15. Discussed pros and cons of AGM in Ottawa. Will continue discussion on teleconference call booked for June 11 @ 7pm.

Meeting Adjourned: Motion to adjourn at 2.15pm MSC Greer/Rebecca